

ACHIEVEMENT

Letter Concerning Student's Achievement

Dear Mr. and Mrs. Payson:

I think we have all become conditioned to expecting bad news whenever we spot certain envelopes in our personal mail. Indeed, a letter from the IRS engenders only slightly more panic than an official envelope from our child's school. That's why I want to make very clear that this letter contains *only good news*.

As you know, I have served as Robert's English teacher for the past year. In that time, I have come to know your son rather well, and I want you to know how highly I think of him. Over the past year, Robert has done an outstanding job in class, maintaining a high academic average and demonstrating a grasp of the subject well beyond his years. His level of achievement has only been matched by his genuinely warm, generous, humorous, and dynamic personality.

In all, Robert's achievement has been outstanding, and it has, indeed, been a pleasure to have had him in class. I can only envy the teacher who gets him next. He is a credit to himself and to you.

I am certain that he will meet continued success throughout his school years to come.

Sincerely,

SPECIAL NOTE: We have found that letters of this type often become treasured keepsakes for families. Too often, our concentration falls on the underachiever or the troublemaker. Writing a letter of this nature will make you feel really good. Try it.

